



Board of Directors Meeting

October 20, 2015 • 6:30pm • Creative Arts Classroom

The mission of Creative Arts Charter School is to provide Kindergarten to 8th-grade students of San Francisco with an innovative, high-quality education that focuses on an arts-integrated, hands-on curriculum, with the overall goal of giving our students a lifetime appreciation of learning and the development of their unique talents and abilities.

Meeting Agenda

| Item of Business | Time | Facilitator | Supporting Documents | Desired Outcome |
|----------------------------------|-------------|---|---|---|
| Open Session | | | | |
| Welcome & Check-In | 6:30 – 6:50 | Kate | | Informational Only |
| Community Input | 6:50 – 6:55 | Karen | | Receive input from CACS community members, with BoD as active listeners |
| Consent Agenda | 6:55 – 7:00 | Karen | <ul style="list-style-type: none"> Consent Agenda Meeting Agenda Minutes from September BoD Mtg. | Approve Meeting Agenda and Consent Agenda/Items |
| Conference with Labor Negotiator | 7:00 – 7:10 | Agency Negotiators: Fernando Aguilar and Jenny Kipp Employee Organization: UESF | | |
| Financial presentation | 7:10 – 7:30 | Michelle/ CSMC/Fernando | <ul style="list-style-type: none"> Financial Report | Informational Only |
| Facilities update | 7:30 – 7:45 | Melanie/Jason | <ul style="list-style-type: none"> Summary Document: CACS Proposal for Expansion | Informational Only |
| Development committee update | 7:45 – 8:05 | Jen | | Informational Only |
| Annual Fund Update/Board pledges | 8:05 – 8:10 | Michelle | | Collect Board pledges for Annual Fund |
| Enrollment Policy Update | 8:10 – 8:25 | Kate/Karen | | Agreement on Strategy |
| Director Report | 8:25 – 8:40 | Fernando | | Information Only |
| Issue Bin/Process Check | 8:40 – 8:45 | Kate | | Informational Only |
| Conference with Labor Negotiator | 8:45 – 9:05 | Agency Negotiators: Fernando Aguilar Employee Organization: UESF | | |

CACS Board Meeting Norms: Stay Engaged, Speak Your Truth, Experience Discomfort, Expect and Accept Non-Closure, Pay Attention to Patterns of Participation, Contextual Confidentiality, Go to the Source (72-hour Rule)

Members of the school community are welcome and invited to attend all board meetings.
Public comment is restricted to the beginning of the meeting, but community members are invited to stay for all open sessions of the meeting.

CACS Board Committee/Task Force Update
Board Meeting Date: 20 October 2015

Development Committee

Reporter: Jen

Met on Sept 21st and discussed past development work and agreed on next steps for creating an action plan with attainable goals for 2015/16. Reviewed our fundraising goals. We will meet again on Oct 19th to work on populating our action plan, which was our #1 goal from the retreat. We also discussed some of Ann's development projects for 2015/16. So far, the committee members are Jen Gette, Juliette Bouquerel, Melanie Brooks, Ann Ledo-Lane and Shulamit Glaubach.

Facilities Committee

Reporter: Jason

The facilities committee with Fernando, Nick Driver from CSMC, Lori Campell and Andrea Papagustopulous from NCCLF, architect Bill Bondy, and lawyer Sarah Coleman had a positive meeting with our district partners and reviewed space need and options. A summary of our plan to expand our current location was provided to the district, and we're actively awaiting a response.

Upcoming: Together with our lawyer, we are currently finalizing our annual Prop39 request, which lays out all of our facilities needs. It is due to the district on October 31.

On November 5th, the facilities team will host a special town hall for the CACS community to explain our expansion proposal and answer questions.

Finance Committee

Reporter: Michelle

Ongoing onboarding efforts with CSMC. Expected the first CSMC finance presentation at the next board meeting, and revised budget discussions to begin. Finance committee has yet to meet since actuals are not yet available (though expected early next week). Finance calendar is set and will be disseminated to board shortly.

Outreach Task Force

Reporter: Kate

Outreach/Diversity/Equity group met and decided that our goal of "Increase applications from targeted communities by creating and implementing an outreach strategy" is the top priority for the group this semester. Thus we are the "Outreach Task Force". We will meet every 3-4 weeks. Before next meeting, we will create a google drive folder for outreach brainstorm ideas and update "Board Goal Workplan" google doc.

Next meeting: Monday, October 26th 3:30-4:30pm.

Strategic Planning Task Force

Reporter: Brent

Held Kick-off meeting. Established overall goals of task force, with the end-goal being to report to the board covering the background, proposed direction for the Strategic Planning Process. Outlined the research we'd need to do and established some initial milestones.

Teacher/Staff Support Task Force

Reporter:

Dialog on Negotiations

Reporter: Karen

This task force has not kicked off yet as Maria has stepped in to cover the sports and some middle school support. We will schedule an initial meeting within the next few weeks.

Governance Working Group

Reporter: Karen

The work on some of these goals is ongoing. Karen is making the legal work more transparent by sharing the legal services that are being provided at Board meetings, where appropriate. We have set up shared documents for action plans and reporting and are asking Board members to share their committee work by

and contacts. The Board officers are scheduling a meeting for Tuesday, October 20 to review all of the governance goals and scope out an action plan and lead for each of the remaining specific goals.