

CREATIVE ARTS

CHARTER SCHOOL

EST · 1994

Minutes of Board of Directors Meeting

November 19, 2019 • 6:30pm • Creative Arts Classroom #202
1601 Turk St. San Francisco, CA

[Note: The Spanish version of this document was translated using Google Translate]

A meeting of the Board of Directors (“Board”) of CREATIVE ARTS CHARTER SCHOOL (“CACS”) was held at 6:30pm on Tuesday, November 19, 2019 at 1601 Turk St, San Francisco, California.

Supporting Documents on Schoology

[Education Acronym/Vocab List](#)

Rotating Roles

- Facilitator: Laura L.
- Timekeeper: Janice
- Recorder: Deniz
- Process Checker: Scott (in Caroline’s stead)

Following are the minutes of the meeting:

OPEN SESSION

Welcome & Check-In: Laura

- Call to Order: 6:35pm
- Roll Call and Establishment of Quorum

Name [CACS BOD 2019/20]	Present	Absent
BOARD MEMBERS		
Kate Maselli Zimman, President	x	
Laura Lifland	x	
Justin Amirault, Treasurer	x	

Judy Lewenthal Daniel, Secretary	x	
Joe Adams	x	
Deniz Bahar	x	
Melanie Brooks	x	
Janice Cavaliere	x - arrived 6:40	
Juan Antonio Cuellar		x
Scot Gensler	x	
Caroline Goodman	x	
Eric Talbert	x	
Kristine Waggener	x	
Laura Farley, Staff Representative	x	
ADMIN/STAFF		
Fernando Aguilar	x	
Ann Ledo-Lane	x	
Brooke Nagel		x
Jenny Kipp		x

Public Comment on General Matters - Laura L.

Consent Agenda - Laura L.

Informational and approval of consent agenda and items

- Consent agenda items:
 - [11-19-19 Meeting Notice & Agenda](#)
 - [11-19-19 Meeting Notice & Agenda - Spanish](#)
 - [10-15-19 Minutes](#)
 - [10-15-19 Minutes - Spanish](#)

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- Motion to approve consent agenda: Laura L.
 - Motion to seconded consent agenda: Judy
 - Vote - Approved: Unanimous - Kate, Laura L., Justin, Judy, Joe, Deniz, Eric, Melanie, Janice, Scot, Caroline, Kristine, Laura F.

Board Commitments & Accountability - Kate, Eric T.

Ensure Board Accountability

- Check out Chromebooks and login (if necessary)
- [Board Accountability Tracker](#)
- Secretary Role
- After School - committee meetings/board work

Findings from Eric's board-connect conversations

Focus: To be more strategic and work more proactively

Appoint Assistant Treasurer: Scot Gensler - Kate

Informational and consideration for approval

- Motion to appoint Scot Gensler to position of Assistant Treasurer: Kate
- Motion seconded: Janice
- Vote - Approved: Unanimous - Kate, Laura L., Justin, Judy, Joe, Deniz, Eric, Melanie, Janice, Scot, Caroline, Kristine, Laura F.

Executive Director Report - Fernando

Informational only

- Intro with photos from around school
- Dates
 - 11/18 - Books Inc
 - 11/19 - John Muir 5th Grade Student Visit
 - 11/21 - Dolores Huerta
 - 12/12 - Exhibition of Learning
 - 12/20 - Last day of semester
- Updates
 - Enrollment - 442
 - Math Support in Afterschool - 2-3X/Week
 - AAPI - MAPS (Men at Power Strategically) Program
 - Enrollment Preferences - App and Events
- Professional Development
 - Equity Work
 - All About Love by Bell Hooks
 - Discourse 2 (shifting from Discourse 1)
 - Equity Stance
 - Arts-Integration
 - RYSE
 - Social Justice work
- Goals definition & SMART criteria
 - Mission
 - CACS Essential Question
 - Students
 - Board of Directors

Strategic Plan & Goals - Kate, Fernando, Eric T.

Informational and consideration of approval

Committee/Task Force Updates (50 min)

- Development (5 min)
- Educational Data (5 min)
- Facilities (5 min)
- Finance (5 min)
- Governance (5 min)
- Outreach/Diversity (5 min)
- Strategic Plan (5 min)
- Teacher/Staff Support (5 min)

Board Buddy Time - Kate

Foster supportive connections among Board Members

Finance Presentation - Justin

Informational Only

- [November Finance Presentation](#)

Process Check & Closing: Laura L.

- Process Check: Scot
- Reminders:
 - Update: [19-20 Board Approval List](#)
 - [Process Check Form](#)
- Closing
 - Motion to adjourn: Laura L.
 - Motion seconded: Mel
 - Vote - Approved: Unanimous - Kate, Laura L., Justin, Judy, Joe, Deniz, Eric, Melanie, Janice, Scot, Caroline, Kristine, Laura F.

Meeting adjourned: 9:05 pm

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