CREATIVE ARTS
CHARTER SCHOOL
EST · 1994

Board of Directors Meeting

December 19, 2017 ● 6:30pm ● Creative Arts Classroom
1601 Turk St. San Francisco, CA
If gate is locked call: 415-542-8502

The mission of Creative Arts Charter School is to provide Kindergarten to 8th-grade students of San Francisco with an innovative, high-quality education that focuses on an arts-integrated, hands-on curriculum, with the overall goal of giving our students a lifetime appreciation of learning and the development of their unique talents and abilities.

Meeting Agenda

CACS Board Meeting Norms: Stay Engaged, Speak Your Truth, Experience Discomfort, Expect and Accept Non-Closure, Pay Attention to Patterns of Participation, Contextual Confidentiality, Go to the Source (72-hour Rule)

Item of Business	Time	Facilitator	Supporting Documents	Desired Outcomes
Welcome & Check In	6:30 - 6:45	Kate	•	Community Building
Public Comment on General Matters	6:45-6:55	Julie		Receive input from CACS community members with BoD as active listeners
Consent Agenda	6:55-7:00	Kate	• 12-19-17 Meeting Notice & Agenda • CACS_Board Meeting Minutes_20171114_DRAFT • Approval of Use of 2017-18 One-Time Mandate Funding	Informational and approval of consent agenda and items
Director's Report	7:00-8:00	Fernando		Informational Only
Update on SFUSD Board Meeting	8:00 - 8:20	Julie		Informational Only
Financial Presentation	8:20-8:45	Dena & Eric	• CACS December Board Packet	Informational and Consideration for Approval
Committee/Task Force Updates (35 min) -Development (5 min) -Educational Data (5 min) -Facilities (5 min) -Finance (5 min) -Outreach/Diversity (5 min) -Strategic Plan (5 min) -Teacher/Staff Support (5 min)	8:45-9:20	Board		Informational Only

Closed Session				
Conference with Labor Negotiators Agency Designated Representatives: Kate Maselli Zimman & Joe Adams Employee Organization: UESF	9:20-9:40	Kate & Joe		Informational Only
Public Employee Performance Evaluation: Director	9:40-10:00	Kate		Informational Only
Open Session				
Action Items from Closed Session	10:00-10:05	Kate		Informational Only
Process Check & Closing	10:05-10:10	Kate		Informational Only

Community members are welcome and invited to attend all open sessions of board meetings. At regular meetings, speakers may speak to any item being voted on or may give general public comment during the time reserved for "Public Comment on General Matters." If you want to speak on an agenda item, you must signup in advance, either by emailing jcampioni@creativeartscharter.org before the meeting or filling out a speaker card at the meeting and handing it to Julie Campioni. Speaker cards must be turned in before the agenda item being spoken to is officially "called." You do not need to sign up in advance to speak during general comments. Members of the public are typically be allowed two minutes to speak, but time given may be shorter if there are a large number of speakers.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS
Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE
Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Creative Arts at 1601 Turk St San Francisco, CA 94115 or at (415) 749-3509

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please call (415) 749-3509

CACS Board Committee/Task Force Update
Board Meeting Date:

Development Committee
Reporter: Melanie

Educational Data Task Force
Reporter: Julie

- Presented Task Force objectives at staff meeting on 11/28
    - Purpose of committee
    - Data that we have. What data do they use? What data do they want?
    - Staff will do a data deep dive during Jan 8 PD session
- Committee met 12/13 to prepare for Jan. 8 session
    - Will focus on going deep with data for two grades

Facilities Committee
Reporter: Priti/Joe

Finance Committee
Reporter: Jack
Review of minor variances to draft updated financials for November (less new benefits costs expected for Board final review); Refined and circulated community update email content for Finance team end-of-year update; Discussion of response to CA School Finance Authority request for more detail for Prop 51 funding as relates to the Audit we received same day.

Outreach Task Force
Reporter: Lillian

Strategic Planning Task Force
Reporter: Logan

Teacher/Staff Support Task Force
Reporter: Deniz
<u>Committee met on 12/13, Wed. Agenda as follow.</u>

- Review 2017-18 task force strategic goals (drafted at board meeting)

- Centralized Calendaring of all 8th Grade Events
- Discuss Org. chart

Action Items for Calendaring

- Deniz will email (by Dec. 20) the following committee heads requesting their individual timelines for their respective duties/events (Due:January 24th at Meeting)
- Deniz will invite team to the January 24th meeting. Fundraising/Trivia Talent Show, 8th Grade Trip, HS Tours, HS Prep, MS Communication

Action Items for Volunteer Support/Code of Conduct

- Amy Tanner will type notes and share with Fernando, Jenny Kipp, and Colleen McQuade [Amy Due Dec. 19th]
- Fernando and Jenny will consult with lawyer
- Team will meet again as necessary to finalize.
- Final document will live in Family Handbook.

Action Items for Organizational Chart

- Share Org chart with admin and get feedback [Colleen: due 12/15]