

CREATIVE ARTS

CHARTER SCHOOL

EST · 1994

Board of Directors Meeting

September 17, 2019 • 6:30pm • Creative Arts Classroom

1601 Turk St. San Francisco, CA

If gate is locked call: 415-672-2366

Creative Arts Charter School engages K-8 students in an equitable and academically rigorous education through arts integrated and interdisciplinary study. Our public school community cultivates curiosity and joy. Students are empowered to develop a sense of self, responsibility, and advocacy to effect and create change in their communities and the world.

Meeting Notice & Agenda

Facilitator: Kristine **Timekeeper:** Scot **Secretary Support:** Laura L. **Process Checker:** Laura F.

CACS Board Meeting Norms: • Keep students at the heart of our work · Maintain confidentiality· Step Up/ Step Back· Challenge and discuss issues and ideas, not people· Disrupt inequities/Speak your truth· Reflect and Repair

Item of Business	Time	Facilitator	Supporting Documents	Desired Outcomes
Welcome & Check In	6:30 - 6:50	Kristine	•	Community Building
Public Comment on General Matters	6:50-6:55	Kristine		Receive input from CACS community members with BoD as active listeners
Consent Agenda	6:55-7:00	Kristine	<ul style="list-style-type: none">• August 2019 Minutes & Notes• 2019-09-17 Meeting Notice & Agenda	Informational and approval of consent agenda and items
Executive Director Report	7:00-7:15	Fernando		Informational Only
Overview of Charter School Funding & CACS Budget (Finance 101)	7:15-7:35	Eric	<ul style="list-style-type: none">• September Board Meeting Financial Packet	Informational Only
Finance Presentation	7:35-7:50	Eric	<ul style="list-style-type: none">• Finance Presentation (part of packet above)• 2018-19 Unaudited Actuals (part of September Board Meeting Financial Packet)	Informational and Consideration for approval
Board Buddies Intro + Activity	7:50-8:15	Kate		Informational Only
Board Member Positions & Updates	8:15-8:35	Kate	Open Roles <i>To be appointed at the September meeting</i>	Informational and consideration for approval

			Vice-President: Laura Lifland Co-Secretary: TBD Assistant Treasurer: TBD Co-FA/Development Chair: TBD	
Strategic Plan Overview	8:35- 9:00	Kate, Fernando	<ul style="list-style-type: none"> • 5 min - Overview of Strategic Plan • 10 min Chalk Talk - questions, ideas • 10 min Answering Questions/Debrief 	Informational Only
Review Annual Policies for vote at Retreat	9:00 - 9:10	Kate, Fernando	<p>Questions about Policy Review Process</p> <ol style="list-style-type: none"> 1. UCP policy and complaint form and UCP annual notice 2. Title IX, Harassment, Intimidation, Discrimination and Bullying Policy 3. Homeless Student Policy 4. Cell Phone policy and agreement 5. Nondiscrimination Statement 	Informational Only
Process Check & Closing	9:10 -9:20	Kristine, Kate, Laura F	<p>Reminders:</p> <ul style="list-style-type: none"> • Retreat - Sunday, 9/22 9am-3pm • Review policies above that will be voted on in consent agenda at retreat (no discussion of consent agenda items) • Check in with board buddies before retreat • Scenario Brainstorm Preview • Board Roles <p>Process Check</p> <ul style="list-style-type: none"> • Process Check Form 	Informational Only

Community members are welcome and invited to attend all open sessions of board meetings. At regular meetings, speakers may speak to any item being voted on or may give general public comment during the time reserved for "Public Comment on General Matters."

If you wish to speak on an agenda item, you must sign up in advance: Contact Kate Maselli Zimman via email: kmasellizimman@creativeartscharter.org (x hours in advance of the meeting) or complete a speaker card at the beginning of the meeting and hand it to Kate Maselli Zimman. Speaker cards must be turned in before the agenda item being spoken to is officially "called."

You do not need to sign up in advance to speak during general comments. Members of the public are typically be allowed two minutes to speak, but time given may be shorter if there are a large number of speakers.

This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's

website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting Creative Arts at 1601 Turk St San Francisco, CA 94115 or at (415) 749-3509

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please call (415) 749-3509