

CREATIVE ARTS

CHARTER SCHOOL

EST · 1994

Minutes of Board of Directors Meeting

December 17, 2019 • 6:30pm • Creative Arts Classroom #202

1601 Turk St. San Francisco, CA

[Note: The Spanish version of this document was translated using Google Translate]

A meeting of the Board of Directors (“Board”) of CREATIVE ARTS CHARTER SCHOOL (“CACS”) was held at 6:30pm on Tuesday, December 17, 2019 at 1601 Turk St, San Francisco, California.

Supporting Documents on Schoology

[Education Acronym/Vocab List](#)

Rotating Roles

Facilitator: Scot

Timekeeper: Joe

Recorder: Janice

Process Checker: Deniz

(Secty. support)

Following are the minutes of the meeting:

Opening: Scot

Informational Only

- Call to Order: 6:37 pm
- Roll Call and Establishment of Quorum

Name [CACS BOD 2019/20]	Present	Absent
BOARD MEMBERS		
Kate Maselli Zimman, President	x	
Laura Lifland	x	
Justin Amirault, Treasurer	x	
Judy Lewenthal Daniel, Secretary	x	
Joe Adams	x - left 8:20pm	
Deniz Bahar	x	

Melanie Brooks	x	
Janice Cavaliere	x - arrived 6:38pm	
Juan Antonio Cuellar	x - arrived 6:40pm	
Scot Gensler	x	
Caroline Goodman	x - left 8:30pm	
Eric Talbert	x	
Kristine Waggener	x - left 9:32pm	
Laura Farley, Staff Representative	x - arrived after closed session, 7:58pm	
ADMIN/STAFF		
Fernando Aguilar	x	
Ann Ledo-Lane		x
Brooke Nagel	x	
Jenny Kipp	x - left after closed session	

<< **Unanimous:** Kate, Laura L., Justin, Judy, Joe, Deniz, Melanie, Janice, Juan Antonio, Caroline, Eric, Kristine, Laura F.

+Laura Farley AFTER CLOSED SESSION - Time 7:58 >>

+Joe Adams: Left @ 8:20pmj

+Caroline Goodman: Left @ 8:30pm

+Kristine Waggener: Left @ 9:32pm

[CLOSED SESSION] 6:40pm

Public Employee: Discipline/Dismissal/Release

[OPEN SESSION] 7:58pm

Report out from Closed Session - Kate

n/a

Public Comment on General Matters - Scot

Receive input from CACS community members with BoD as active listeners

Pam Campbell - parent, kinder / active in preschool, interested in learning and how she can get involved

Consent Agenda - Scot

Informational and approval of consent agenda and items

- [2019-12-17 Meeting Agenda](#)
- [2019-12-17 Meeting Agenda - Spanish](#)
- [11-12-19 Meeting Minutes](#)
- [11-12-19 Meeting Minutes - Spanish](#)

- Motion to approve consent agenda: Kate
- Motion to seconded consent agenda: Judy
- Vote / Approved: Unanimous - Kate, Laura L., Justin, Judy, Joe, Deniz, Melanie, Janice, Juan Antonio, Caroline, Eric, Kristine, Laura F.

Finance Presentation - Eric

Informational Only

(Switched presentation order w/Directors Report)

- Motion to approve 2018/19 budget report to SFUSD: Kate
- Motion to seconded: Justin
- Vote / Approved: Unanimous - TBD

Executive Directors Report - Fernando

Informational Only

>Report Card Update - Brooke

Report Card Task Force (founded Fall 2018) to streamline for teachers and provide more value for parents (to find “happy medium”).

- Worked w/EdTec to design new report card.
- Narrative cover letter will still accompany new cover letter.

Designed as year-long report card (S1, S2: semesters)

- Reading
- Science Practices
- Social Studies
- Writing
- Math

Grading Scale (1 - 9)

- 1 - not yet meeting standards
2. Approaching standards: expected in fall semester, ramping up; expectation--by end of year, the student will have met standards/mastered
3. Meeting Standards
4. Exceeding Standards
- 9 - subject has not yet been taught

R: Rarely

S: Sometimes

U: Usually

A: Always

Lower-school report cards

- Approach: Currently, manually written in with goal to all digital (PowerSchool)
- Language/scoring consistent with SBAC language and scoring (not standardizing teaching, just the reporting)
- Different standards for each grade; because each grade builds on the prior
- Reviewed a lot of report cards from different schools and districts
- Translation
 - Current translation: Cover letters, comments
 - ALL translated for 2nd semester

Middle School: All PowerSchool, includes comment for Math & Science; Language Arts; Advisory

>Celebration of Student Work

- Zoe McDougal (7th grader): Change Maker winner, Bay Area | Generation Citizen (Gun Control)
- Kaia **CK Last name** (4th grade): Kaiser Permanente Spoken Word Slam

> School Tour

Portrait of a Graduate: review work in 1st, 7th, 8th grade

Strategic Plan

- Motion to approve Strategic Plan: Kate
- Motion to seconded: Mel
- Vote / Approved: Unanimous - **TBD**

<<SKIP due to time >> **Committee/Task Force Updates** - Laura & Kate

Informational and consideration for approval

Committee Updates

Approve - [19-20 Strategic Plan - Working Document](#)

- Development (5 min)
- Educational Data (5 min)
- Facilities (5 min)
- Finance (5 min)
- Governance (5 min)
- Outreach/Diversity (5 min)
- Strategic Plan (5 min)
- Teacher/Staff Support (5 min)

Process Check & Closing - Deniz

Reminders:

- Update: [19-20 Board Approval List](#)

- [Process Check Form](#)
- Adjournment
 - Motion to adjourn: Kate
 - Motion seconded: Mel
 - Vote - TBD: Unanimous // TBD

Meeting adjourned: 9:35 pm

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